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Carbon Reduction Plan

In accordance with PPN 06/21: Taking account of Carbon Reduction Plans in the procurement of major government contracts

Supplier Details

Supplier name: SSC Partnership Ltd

Company registration number: 09976389

Registered office address: Hamilton House, 12 Nelson Street, Southend-on-Sea, Essex, SS1 1EF

Publication date: October 2025

Commitment to Achieving Net Zero

SSC Partnership Ltd is committed to achieving Net Zero emissions by 2050.

We are registered with the SME Climate Hub and have made a public commitment to the Race to Zero campaign, demonstrating our dedication to climate action and halving our emissions by 2030.

Baseline Emissions Footprint

Baseline emissions are the record of greenhouse gas emissions before the introduction of any strategies to reduce them. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2024-2025 (1 April 2024 - 31 March 2025)

Baseline Emissions Data

Emissions	TOTAL (tCO ₂ e)
Scope 1	0.457

Emissions	TOTAL (tCO ₂ e)
Scope 2	3.54
Scope 3 (Included Sources)	18.481
Total Emissions	22.48

Scope Breakdown

Scope 1 - Direct Emissions:

- Fugitive Gases (refrigerants): 0.457 tCO₂e

Scope 2 - Indirect Emissions from Purchased Energy:

- Purchased Electricity (Location-Based): 3.54 tCO₂e

Scope 3 - Other Indirect Emissions:

- 3.3 Fuel and Energy-Related Activities: 1.37 tCO₂e
- 3.5 Waste Generated in Operations: 0.04 tCO₂e
- 3.6 Business Travel: 14.46 tCO₂e
- 3.7 Employee Commuting & Homeworking: 2.32 tCO₂e
- 3.8 Upstream Leased Assets: 0.30 tCO₂e

Methodology: Emissions have been calculated using the SME Climate Hub's Small Business Carbon Calculator v2.0 (powered by Equipoise), which aligns with the GHG Protocol Corporate Accounting and Reporting Standard.

Company Intensity Metrics

- Emissions per employee: 2.25 tCO₂e
- Emissions per £ revenue: 0.03 kg CO₂e
- Emissions per m²: 0.11 tCO₂e

Current Emissions Reporting

As this is our first Carbon Reduction Plan, our baseline year (2024-2025) represents our current emissions. Future iterations of this plan will report emissions against this baseline to demonstrate progress towards our reduction targets.

Reporting Year: 2024-2025 (1 April 2024 - 31 March 2025)

Emissions	TOTAL (tCO ₂ e)
Scope 1	0.457
Scope 2	3.54
Scope 3 (Included Sources)	18.481
Total Emissions	22.48

Emissions Reduction Targets

SSC Partnership Ltd has committed to the following carbon reduction targets:

- **By 2030:** Reduce absolute Scope 1, 2, and 3 emissions by **50%** against our 2024-2025 baseline (target: 11.24 tCO₂e)
- **By 2050:** Achieve **Net Zero emissions** across all scopes

We will achieve these targets through the implementation of the carbon reduction projects outlined below, alongside continuous monitoring, reporting, and improvement of our environmental performance.

Progress against these targets will be reported annually in updated Carbon Reduction Plans published on our website.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and carbon reduction projects have been completed or implemented:

Energy Efficiency:

- Complete LED lighting upgrade across office premises with PIR (Passive Infrared) sensors to reduce electricity consumption
- Implementation of energy-efficient practices including automatic shutdown of IT equipment and heating controls

Sustainable Travel and Transport:

- Hybrid and remote working policy implemented, significantly reducing commuting emissions
- Video conferencing technology deployed across the organisation to minimise business travel requirements
- Active promotion of public transport and rail travel over car journeys for necessary business travel

Digital Operations:

- Paperless office systems implemented where operationally feasible
- Digital contract management and procurement platforms (In-Tend) reducing paper consumption and courier emissions

Waste Reduction:

- Implementation of waste segregation and recycling systems
- Reduction of single-use plastics in office operations

Planned Carbon Reduction Initiatives

The following environmental management measures and carbon reduction projects are planned:

Energy Supply:

- Transition to 100% renewable electricity tariff (currently under evaluation)
- Estimated reduction: 3.54 tCO₂e annually (Scope 2 elimination)

Transport:

- Development of electric vehicle (EV) transition plan for any future company vehicles
- Installation of EV charging capabilities for staff and visitors
- Enhanced sustainable travel policy incentivising low-carbon transport options

Supply Chain Engagement:

- Systematic assessment and engagement with suppliers to reduce Scope 3 emissions
- Preferential selection of suppliers with strong environmental credentials
- Collaborative carbon reduction initiatives with key contractors and partners

Monitoring and Reporting:

- Annual carbon footprint measurement and reporting
- Integration of carbon metrics into business decision-making processes
- Staff training and awareness programmes on climate action

Office Operations:

- Ongoing review of office energy consumption with potential for further efficiency improvements
- Exploration of renewable energy generation opportunities (solar panels) if premises allow
- Enhanced refrigerant management to minimise fugitive emissions

Environmental Management Measures Applicable to Contracts

As a procurement and contract management specialist, SSC Partnership Ltd applies the following environmental management measures when performing contracts, particularly in our catering procurement services:

Procurement Specifications and Standards**Carbon Reporting Requirements:**

- Suppliers are required to actively provide carbon footprint data and carbon reduction plans as part of tender submissions
- Contract award criteria include evaluation of suppliers' environmental performance and commitment to Net Zero targets
- Preference given to suppliers with published Carbon Reduction Plans and credible decarbonisation strategies

Sustainable Sourcing:

- Specifications mandate local supplier engagement where possible to reduce transportation emissions and support regional economies
- Requirements for seasonal, locally sourced produce to minimise food miles and associated carbon emissions
- Promotion of plant-based menu options, which have significantly lower carbon footprints than meat-based alternatives

Logistics and Delivery:

- Optimisation of delivery schedules to reduce road miles and vehicle emissions
- Preference for suppliers using low-emission or electric vehicle fleets
- Consolidation of deliveries to minimise journey frequency

Waste Management:

- Specifications include requirements for waste reduction, segregation, and recycling programmes
- Food waste management and reduction targets incorporated into catering contracts
- Elimination of single-use plastics where operationally feasible

Contract Performance Management

Monitoring and KPIs:

- Carbon reduction key performance indicators embedded within contract management frameworks
- Regular monitoring and reporting of contractors' environmental performance
- Quarterly reviews of sustainability metrics with catering providers

Continuous Improvement:

- Collaborative working with contractors to identify and implement carbon reduction opportunities
- Sharing of best practices across our contract portfolio
- Annual review of environmental specifications to reflect evolving standards and technologies

Compliance and Standards:

- Verification of compliance with environmental legislation and food safety standards
- Integration with our ISO 14001:2015 Environmental Management System
- Alignment with public sector sustainability objectives and targets

Client Advisory Services

When acting as the Client's Agent, we advise clients on:

- Incorporating carbon reduction requirements into project briefs and specifications
- Life-cycle carbon assessment of procurement options
- Selection of contractors with strong environmental credentials
- Monitoring and reporting of project-related carbon emissions
- Strategies for achieving client-specific carbon reduction targets

Through these measures, SSC Partnership Ltd ensures that environmental considerations are embedded throughout the contract lifecycle, supporting both our own Net Zero commitments and those of our clients.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and the associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and use the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1, 2 and 3 emissions have been reported in line with SECR requirements, and the required subset of Scope 3 emissions has been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the management of SSC Partnership Ltd.

Signed: 

Name: Cerwyn Jones

Position: Head of Business Development

Date: 10/10/2025

Contact Information

For further information about this Carbon Reduction Plan, please contact:

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Website: www.sscpartnership.co.uk

SME Climate Hub: <https://smeclimatehub.org/>

This Carbon Reduction Plan will be reviewed and updated annually, with the next update due October 2026.

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